RECORD and ACTIONS of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE held in the COUNCIL CHAMBERS on WEDNESDAY 27TH JUNE 2018

Present: Hazel Hendren, Police Scotland   (Chair)

Margaret Adams, OLI Area Community Planning Group	Willie Lynch, B&C Area Community Group
Jillian Brown, Argyll & Bute Council	Shirley MacLeod, Argyll & Bute Council
Andy Buntin, MAKI Area Community Planning Group	Stuart McLean, H&L Area Community Planning Group
Andrew Campbell, Scottish Natural Heritage	Pippa Milne, Argyll and Bute Council
Theresa Correia, Scottish Enterprise	Aileen Morton, Argyll and Bute Council
Kevin Devine, Scottish Ambulance Service	Kirsteen Murray, Argyll and Bute Third Sector Interface
Brian Fleming, Department for Work and Pensions	Jennifer Nicoll, Highlands and Islands Enterprise
Brian Gibson, Police Scotland	Cleland Sneddon, Argyll & Bute Council
Stuart Green, Argyll & Bute Council	Samantha Somers, Argyll & Bute Council
Rona Gold, Argyll & Bute Council	Becky Stokes, Argyll and Bute Council
Lucinda Gray, Highlands and Islands Enterprise	Alex Taylor, Health and Social Care Partnership

In attendance:
Grace MacLeod, Argyll Coast and Countryside Trust
Carron Tobin, Argyll and the Isles Tourism Cooperative
Julie Young, Argyll Coast and Countryside Trust

1.   WELCOME AND APOLOGIES – HAZEL HENDREN

Apologies were received from:

Anthony Standing, SDS
Fraser Durie, Argyll College UHI
Alison McGrory, HSCP
Sandra Cairney, HSCP
Jim McNeil, Scottish Fire and Rescue Service
Donna Bell, Scottish Government
Neil Francis, Scottish Enterprise
Murray McEwan, Scottish Ambulance Service
Stuart Mearns, Loch Lomond and Trossachs National Park
Christina West, HSCP

2.   ACTIONS FROM PREVIOUS MEETING

All actions from the previous meeting have been taken forward. Rona to check with Jim McNeil regarding the status of the action on communicating road closures within the Oban, Lorn and the Isles area.

Agreed to correct the spelling of Robin Creelman's name in the minute of the meeting in March 2018.

3. COMMUNITY PLANNING

(a) NEW MEMBERS AND OUTCOME LEADS

New Management Committee members and Outcome Leads were introduced, specifically Sandra Cairney who is the Outcome Lead for Outcome 5: People live active, healthier and independent lives and Brian Gibson who is the Outcome Lead for Outcome 6: People live in safer and stronger communities.

(b) ARGYLL AND BUTE THIRD SECTOR INTERFACE, PRESENTATION AND INTRODUCTION, KIRSTEEN MURRAY

Kirsteen gave a presentation detailing the specific functions mandated of the Third Sector Interface (TSI) by the Scottish Government and outlined some of the changes being implemented in the future months. Plans to become more representative of all third sector groups, sharing of mailing lists with partner agencies to increase engagement with Social Enterprises and a process to ensure the third sector were represented at Locality Planning meetings were discussed.

(c) SCOTTISH GOVERNMENT LOCATION DIRECTOR ROLE REFRESH

It was agreed that Cleland Sneddon and Rona Gold would draft a response to the Scottish Government on behalf of the CPP outlining the CPP's concern at the proposed changes to the Location Director role. CPP members are to be given 2 weeks to comment on this after which Hazel as chair will sign off and send.

Action: Rona Gold and Cleland Sneddon to draft response to Scottish Government. All to comment. Hazel Hendren to send.

(d) ECONOMIC FORUM REPORT

Cleland presented the final report of the Economic Forum and advised of the establishment of an Argyll and Bute Business Group which would be representative of a broad range of industry sectors. As the Economic Forum has ceased to exist, future economic activity updates would come through the Rural Growth Deal information.

Discussion was held on the challenges of housing and recruitment of staff in the Oban area. Jennifer Nicoll advised that these were fundamental for the area and would feature prominently in the Rural Growth Deal.

Action: Agreed to have a focused conversation in a future meeting on these challenges and to look at timescales and solutions with a view to incorporating these projects into Outcome delivery plans.

4. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

Anne Paterson gave a presentation on the roll-out of the 1140 hours of early years education to children in pre-school. Members were informed that the first phase of locations were selected due to there being no other alternative pre-school provision

available and that there was a shift to learning being an equal balance of indoors and outdoors.

Anne confirmed that partners were needed to be actively engaged in the implementation phase and made an offer to partners to contact her if they wished to visit any of the early learning and childcare centres.

Action: Agreed that Anne would join the Management Committee and that Anne would get information on upcoming early years meetings to Rona.

5. **OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START**

Alex Taylor gave an overview of progress within the strategic delivery plan for Outcome 4. The Management Committee agreed the proposal to sit Outcome 4 discussions within the Children and Young People's Strategic Group.

The Management Committee were informed of the ongoing work with Adverse Childhood Experiences (ACEs) and Alex agreed to bring back a proposal to the Management Committee on this.

Action: Alex Taylor to bring proposal on coordinated approach to ACEs back to Management Committee

6. **CPP ANNUAL REPORT, CONTENT DISCUSSION**

Partners agreed to review the case studies in the paper and send comments to Samantha within a fortnight.

Action: All partners to review case studies listed and provide input to Samantha

7. **LOCAL GOVERNANCE REVIEW, DEMOCRACY MATTERS**

Cleland advised that the council had been holding a series of events around Argyll and Bute with 1 event remaining, the write-up of which will be presented to the Council in Autumn 2018.

Agreed that this will form part of the agenda for the CPP Development Day in August 2018.

Action: All partners encouraged to read proposals found on the Scottish Government website in preparation for the CPP Development Day in August.

8. **ARGYLL COAST AND COUNTRYSIDE TRUST AND ARGYLL AND THE ISLES TOURISM COOPERATIVE - CREATIVE PARTNERSHIP WORKING**

Julie Young from Argyll Coast and Countryside Trust (ACT) and Carron Tobin from Argyll and the Isles Tourism Cooperate (AITC) gave a joint presentation on the work of the two organisations and their partnership activity.

ACT have been successful in creating employment, generating income and bringing in £1.5million of external funds. AITC spoke of their new website showcasing Argyll as a great place to live and visit. Carron spoke of an ongoing project mapping the tourism infrastructure to identify opportunities for potential community enterprises or businesses.

9. **PLANS REQUIRING INPUT BY THE COMMUNITY PLANNING PARTNERSHIP**
   (A) NHS HIGHLAND TOBACCO STRATEGY

   Laura Stephenson from the Public Health team within NHS Highland gave a presentation on the Tobacco Strategy with the request that the CPP adopts NHS Highland's Tobacco Strategy as there is not currently a policy within the Argyll and Bute Health and Social Care Partnership.

   The CPP agreed the adoption of the strategy in principal but tasked the Community Safety Partnership to look at the action plans of the strategy and ensure that each agency is aware of the detail within the action plans.

   Action: Shirley MacLeod to task the Community Safety Partnership to look at the action plans of the Tobacco Strategy and ensure that every agency involved is aware of the detail within these action plans.

10. **AREA COMMUNITY PLANNING MEETINGS**

    (a) REPORT FROM RECENT AREA COMMUNITY PLANNING MEETINGS

    Shirley MacLeod spoke on the recent Area Community Planning meetings. The Management Committee agreed the following in response to the 4 points raised.

    Action: Invite Strachur Hub along to a future meeting of the Management Committee

    Action: Partners to commit to attend MAKI meetings with the knowledge that video-conference facilities always being available

    Action: Samantha to put the request to Health and Social Care Partnership colleagues

    Action: Brian Gibson to coordinate an approach to access codes and defibrillators across the area.

    (b) AREA FOCUS: BUTE AND COWAL

    Willie Lynch gave a presentation on the activities of the Bute Island Alliance and advised that the outcome of the recent Charrette in Dunoon was still evolving with exciting opportunities in the pipeline being led by local entrepreneurs.

11. **UPCOMING MEETINGS – INPUT TO CONTENT**

These items were pulled from the agenda at the meeting and not discussed.

12. AOCB

Lucinda Gray advised that the HIE Young People's Attitudes and Aspirations Survey was currently open and encouraged all partners to circulate and encourage participation.

Alex Taylor advised that the Care Inspectorate had announced a joint inspection of services for children and young people which would commence on the 10th September. It was noted that there was an emphasis on partnership in the information available thus far. Patricia Renfrew was leading on preparing for the inspection alongside Morag Brown. Alex advised that it was likely that partners would be invited to interview or focus groups during this time.

Brian Fleming advised of the plans in place to support those in receipt of Universal Credit and made an open offer to all partners if they wished to see first-hand the support available in Argyll and Bute.

Aileen Morton spoke of the Rural Growth Deal consultation that was currently live. It was agreed to bring this to the next meeting of the Management Committee.

Action: Lucinda to send details of Young People's Survey to the Community Planning team for onward circulation

Action: Ensure the Rural Growth Deal is on the agenda for the September meeting of the CPP Management Committee.

13. DATES OF FUTURE MEETINGS

Development Day: Tuesday 14th August 2018
Management Committee: Wednesday 19th September 2018
Full Partnership: Wednesday 12th December 2018